

**NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA NEW DELHI
ESTATE DEPARTMENT**

OPEN BID NOTICE

OPPORTUNITY TO AVAIL A COMMERCIAL UNIT IN PRIME NEW DELHI AREA

NDMC invites open bids from Govt. Departments/Companies or any other agency/individuals on the prescribed form for allotment of 77 vacant units on **“AS IS WHERE IS BASIS”**

Sl. No.	Location/Premises No.	Covered area in Sqft (approx.)	Reserve Price ()	Earnest Money	Trade Permitted
1.	Shop No.5, Palika Parking	128	26,000/-pm	1,00,000/-	Non-Licensable
2.	Shop No.10, Palika Parking	128	26,000/-pm	1,00,000/-	Non-licensable
3	Shop No.12, Palika Parking	145	29,000/-pm	1,00,000/-	Non-licensable
4	Shop No. 17 Palika Parking	145.48	29,000/-pm	1,00,000/-	Non-licensable
5	Shop No.20, Palika Parking	142.46	28,500/-pm	1,00,000/-	Non-licensable
6	Shop No.K-15, Palika Parking	76.29	15,300/-pm	1,00,000/-	Non-licensable
7	Shop No.243, Palika Bazar	298	85,000/-pm	1,00,000/-	Non-licensable
8	Shop No.S-30, Palika Bazar	34	9,600/-pm	50,000/-	Non-licensable
9	Shop No. M-2, Palika Bhawan	193	17,000/-pm	1,00,000/-	Non-licensable
10	Shop No. M-27, Palika Bhawan	45.50	3,000/-pm	50,000/-	Non-licensable
11	Shop No. G-26, Palika Bhawan	45	9,000/-pm	50,000/-	Non-licensable
12	Shop No.4, CSC Market, Tilak Lane	113.30	24,000/-pm	1,00,000/-	Non-licensable
13	Shop No.UG-32, Palika Place	77.77	7,800/-pm	50,000/-	Non-licensable
14	Shop No. LG-57, Palika Place	54.27	5,500/-pm	50,000/-	Non-licensable
15	*Godown No.1, Netaji Nagar Market	108.93	10,000/-pm	50,000/-	Non-licensable.
16	Kiosk No.2, Golf Link	36	10,000/-pm	50,000/-	Non-licensable
17	Shop No.1,, Food Court, Hanuman Mandir Complex (Reserved for SC/ST candidates)	136.65	50,000/-pm	2,00,000/-	Licensable Trade (Veg. Sweet cum Snack shop)
18	Shop No.2,, Food Court, Hanuman Mandir Complex	136.65	50,000/-pm	2,00,000/-	Licensable Trade (Veg. Sweet cum Snack shop)
19	Shop No.5, Food Court, Hanuman Mandir Complex	136.65	50,000/-pm	2,00,000/-	Licensable Trade (Veg. Sweet cum Snack shop)
20	Shop No.6,, Food Court, Hanuman Mandir Complex	136.65	50,000/-pm	2,00,000/-	Licensable Trade (Veg. Sweet cum Snack shop)
21	Pan Thara No.3, Near Shankar Market	24	6,200/-pm	1,00,000/-	Non-licensable
22	Canteen Space at N.P.Girls Sr. Sec. School, Gole Market	979.38	Rs10,000/-pm	50,000/-	Canteen only
23	**Shop No.10, AIIMS, Safdarjung	78.19	50,000/- pm	1,00,000/-	Non-Licensable
24	Office Space at Gr. Floor, Chanderlok Building, Janpath	112	42,000/- pm	1,00,000/-	Office space
25	Office Space at Stilt Floor, Chanderlok Building, Janpath	234	70,000/- pm	1,00,000/-	Office space
26	Stall No.U/M-4, Udyan Marg	36	7,000/- pm	50,000/-	Non-licensable
27	Flat No.3, Yashwant Place	1686.95	2,53,000/- pm	7,60,000/-	Office space
28	Stall No.26, Malcha Marg Mini Market (Reserved for Physically Handicapped)	98.41	38,000/-pm	1,00,000/-	Non-licensable
29	Stall No.27, Malcha Marg Mini Market	98.41	38,000/-pm	1,00,000/-	Non-licensable
30	Stall No.28, Malcha Marg Mini Market	98.41	38,000/-pm	1,00,000/-	Non-licensable
31	Shop No.5, Palika Niwas Residential Complex, Lodhi Road	87.88	5,300/- pm	50,000/-	Non-licensable
32	Shop No.189, Palika Bazar	244	69,300/-pm	1,00,000/-	Non-licensable
33	Stall No.S-42, Palika Bazar	63	17,900/- pm	1,00,000/-	Non-licensable
34	Shop No.UG-40, Palika Place	25.61	2,500/- pm	50,000/-	Non-licensable

35	Shop No.M-51, Palika Bhawan	244	₹ 34,000/-pm	₹ 1,00,000/-	Non-licensable
36	Office Unit No.34, Palika Place	595.06	₹ 59,600/- pm	₹ 1,00,000/-	Non-licensable/ Office space
37	Office Unit No.4, 5,6,8,40 & 41 Palika Place, (6 units)	505.59 each	₹ 50,600/-pm for each unit	₹ 1,00,000/- each unit separately	Non-licensable/ Office space
38	Office Unit No.12, 15,19, 20,23, 24, 27, 45 Palika Place (8 Units)	254.78 each	₹ 25,500/-pm for each unit	₹ 1,00,000/- each unit separately	Non-licensable/ Office space
39	Office Unit No.48, 52, 53, 57, 60, 61, 64 & 65 Palika Place (8 units)	254.78 each	₹ 25,500/-pm for each unit	₹ 1,00,000/- each unit separately	Non-licensable/ Office space
40	Office Unit No.13, 14,17, 18,21,22,25,26 Palika Place (8 Units)	198.17 each	₹ 20,000/-pm for each unit	₹ 1,00,000/- each unit separately	Non-licensable/ Office space
41	Office Units No. 46,47,51, 54,58,59,62 &63, Palika Place (8 units)	198.17 each	₹ 20,000/-pm for each unit	₹ 1,00,000/- each unit separately	Non-licensable/ Office space
42	Office Unit No.33 & 66 Palika Place	349.45 each	₹ 35,000/-pm for each unit	₹ 1,00,000/- each unit separately	Non-licensable/ Office space
43	Pan Thara near Gate of Mayur Bhawan	24 sqft	₹ 6,200/- pm	Rs50,000/-	Non-licensable

**No other trade will be allowed for which a licence is required from statutory bodies like Drug Controller, Excise Deptt. etc. in the case of godown mentioned at Sl. No.15 above*

***The shop at Sl. No.23 will be relocated at its old location i.e. in AIIMS-Safdarjung Subway on completion of DMRC work.*

Cost of Bid Form	₹ 1,000/- each (Non-refundable)
Date of Sale of Bid Form/Last date of sale of Bid Form	03.10.2011 (Monday) to 15.10.2011(Saturday) Between 10.00 AM to 3.00 PM
Date of Bidding Units Sl. No.1 to 10 Sl No. 11 to 25 Sl. No.26 to 37 Sl. No.38 to 40 Sl. No.41 to 43	17.10.2011 (Monday) 18.10.2011 (Tuesday) 19.10.2011 (Wednesday) 20.10.2011 (Thursday) 21.10.2011 (Friday)
Venue of Bidding	Conference Hall of Convention Centre, NDCC Phase-II, Jai Singh Road
Bidding Time	10.00 AM onward (Participants/Bidders are requested to report at 9.00 AM for checking of documents)
Amount of Participation fee/Earnest Money to be enclosed with Bid Form	As indicated against each unit

Licensable or non-licensable trades would be as per NDMC Act, 1994/decisions of the Council from time to time and licence as required needs to be obtained by the allottees/licensee from the respective departments after completing the required formalities.

The Earnest Money in the shape of Bank Draft/Pay Order in favour of 'Secretary, NDMC' with name & contact number of bidder at the back of the Bank draft/Pay orders should be enclosed. The demand draft/Pay Order of unsuccessful bidder in a particular unit may be used by himself only for bid in other cases provided amount is equal or more than the earnest money of unit under bid.

Bidder should submit Demand Draft/Pay Order or cash of ₹ 1000/- separately in case the form is downloaded from our website.

Separate form for each shop should be submitted. Photocopy of the form will not be accepted.

HOW TO APPLY

The bid form alongwith terms and conditions of licence and list of vacant units will be available at Citizen Facilitation Centres, located at Saheed Bhagat Singh Place, Gole Market; Palika Bhawan, R.K.Puram & Babar Road near Bengali Market New Delhi on payment of ₹ 1000/- each on all working days from 03.10.2011 to 15.10.2011 between 10:00 a.m. to 3:00 p.m. The bid form can also be downloaded from the web site www.ndmc.gov.in. Downloaded bid form will be valid only if it has unique Sr. No. generated and no photocopy of the same form will be accepted even if original form is produced as cancelled etc. Bid will be valid only after the cost of the bid form is paid and other required formalities are completed.

The bid form alongwith terms & conditions duly signed and completed in all respect accompanied by the requisite Earnest Money **(in the shape of Bank Draft/Pay order in favour of Secretary, NDMC)** should be deposited on the bidding day before the start of the bidding. For any clarification/enquiry in respect of above please contact **SO (CP) in Room No. 5004/Jt. Director (Estate-I)/Director (Estate-I), Room No. 5006/5016, Palika Kendra, New Delhi between 10:00 am. to 3:00 p.m.** on any working day. The participation fee/Earnest Money of the unsuccessful bidder will be refunded at the spot on written request. Bid form received by post will not be entertained.

**NDMC RESERVE THE RIGHT OF ALLOTMENT OR REJECTION OF ANY/ALL
BIDS WITHOUT ASSIGNING ANY REASON WHATSOEVER.**

DIRECTOR (ESTATE-I)

**MEMORANDUM OF INFORMATION AND PARTICULARS OF OFFICE
SPACE/SHOPS/STALLS ETC IN NDMC AREA.**

- (i) Bidders are advised in their own interest to visit and see the premises in question before bidding.
- (ii) Bid forms duly filled in together with terms & conditions of allotment signed by the Bidder and Bank Draft/Pay Order of requisite amount towards participation fee/earnest money drawn in favour of Secretary, NDMC, should be deposited before the start of Bid on the dates as mentioned with name of .
- (iii) Incomplete Bid forms or those having cuttings/overwriting will not be entertained and are liable to be rejected. In this connection decision of the competent authority shall be final and binding.
- (iv) The allotment shall be made purely on "AS IS WHERE IS BASIS" and no representation shall be entertained in this regard later.
- (v) Auction/Bidding of vacant units will be held in the Conference Hall of Convention Centre, NDCC Phase-II, Jai Singh Road, New Delhi on the dates as mentioned.
- (vi) ELIGIBILITY FOR ALLOTMENT:**
 - a)** Bids are invited on the prescribed form from individual, Corporate Houses/Govt. Department or any other agency. He/She will have to furnish a proof of the same in such manner, as may be required by the NDMC
 - b)** The applicant should not be less than 18 years of age.
 - c)** The applicant shall have to pay Earnest Money in the shape of Bank Draft/Pay Order drawn in favour of Secretary, NDMC, New Delhi alongwith the Bid forms.
 - d)** If the applicant is an individual then he/she should not have any property on lease/licence or owned either in his/her spouse or any of the dependent un-married children in the National Capital Territory of Delhi at the time of Bid for the same.
 - e)** The applicant shall have to annex with his/her Bid form a certificate issued by the competent authority or such other authority as may be decided by the NDMC from time to time entitling the applicant to apply under any of the reserved category.
 - f)** The applicant should not be unsound mind.
 - g)** The applicant should not be declared insolvent.
 - h)** The applicant applying for allotment of shops will have to furnish the required affidavit of non-owning of shop but Govt. Deptt. /Autonomous Body/Govt. Undertaking /Govt. Boards and Pvt. Ltd. Co. can apply for allotment of any number of units.
 - i)** The applicant should not be defaulter of Municipal dues of NDMC or any Municipal Authority within the NCT of Delhi. If detected later the allotment/bidding will be liable to be cancelled.
 - j)** The applicant shall have to enclose the attested photocopy of Voter Identity Card/Driving License /Passport or Bank Statement in original in support of residential proof with the Bid form.
 - k)** The Bidder applying for allotment of vacant units should be PAN Holder.
 - l)** The fresh Bid form will have to be furnished by the bidder, in case he/she is not successful in the bid applied for and will have to pay the cost of Bid Form afresh alongwith fresh demand draft/pay order.
 - m)** The representative of Bidder will have to produce authorization if bid is given by the representative on behalf of Bidder.
 - n)** Bidder can be accompanied by only one person at the time of Bidding.
 - o)** The bidder will not have any right if offer at or above the reserve price is not accepted by Licensor, NDMC.